**भा.कृ.अनु.प. – राष्ट्रीय कृषि आर्थिकी एवं नीति अनुसंधान संस्थान (नीपा), देव प्रकाश शास्त्री मार्ग, पूसा, नई दिल्ली – 110012**

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**ANNEXURE-XI(G)**

**GUIDELINES FOR FILLING - FINAL RESEARCH PROJECT REPORT**

 **(RPP- III)**

**(**Guidelines for filling Item 1 to 9 below are as in RPP-I)

1. Institute Project Code
2. Project Title
3. Key Words
4. (a) Name of the Lead Institute

 (b) Name of Division/ Regional Center/ Section

1. (a) Name of the Collaborating Institute(s)

(b) Name of Division/ Regional Center/ Section of Collaborating Institute(s)

1. Project Team(Name(s) and designation of PI, CC-PI and all project Co-PIs, with time spent)

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| S. No. | Name, designation and institute | Status in the project (PI/CC-PI/ Co-PI) | Time to be spent (%) | Work components to be assigned to individual scientist |
|  |  |  |  |  |

1. Priority Area
2. Project Duration: Date of Start -  Date of Completion–
3. a. Objectives
4. Practical utility
5. Final Report on the Project

(in addition to the above details materials and methods used, results and discussion, objective wise achievements and conclusions)

1. Financial Implications (` in Lakhs)

11.1 Expenditure on

(a) Manpower

(b) Research/Recurring Contingencies

(c) Non-Recurring Cost (Including cost of equipment)

(d) Any Other Expenditure Incurre

11.2 Total Expenditure

1. Cumulative Output
	1. Special attainments/innovations
	2. List of Publications (one copy each to be submitted if not already submitted)
		1. Research papers
		2. Reports/Manuals
		3. Working and Concept Papers
		4. Popular articles
		5. Books/Book Chapters
		6. Extension Bulletins
	3. Intellectual Property Generation
		1. (Patents - filed/obtained; Copyrights- filed/obtained; Designs- filed/obtained; Registration details of variety/germplasm/accession if any)
	4. Presentation in Workshop/Seminars/Symposia/Conferences
		1. (relevant to the project in which scientists have participated)
	5. Details of technology developed
		1. (Crop-based; Animal-based, including vaccines; Biological – biofertilizer, biopesticide, etc; IT based – database, software; Any other – please specify)
	6. Trainings/demonstrations organized
	7. Training received
	8. Any other relevant information
2. (a) Extent of achievement of objectives and outputs earmarked as per RPP-I

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| Objective wise | Activity | Envisaged output of monitor able target(s) | Output achieved | Extent of Achievement(%) |
| 1. | 1. |  |  |  |
| 2. |  |  |  |
| . |  |  |  |
| 2.. |  |  |  |  |

Envisaged output of monitorable target(s): These are to be mentioned exactly the same as proposed in RPP-I whereas in output achieved one has to state the output achieved after completion of the project. The variations need to be mentioned, if any.

(b) Reasons for shortfall, if any

1. Efforts made for commercialization/technology transfer

Here enumerate the efforts made for commercialization/technology transfer. The list of the activities executed may also be given like organisation of awareness programmes.

1. (a) How the output is proposed to be utilized?

(b) How it will help in knowledge creation?

1. Expected benefits and economic impact

1. Specify whether the project requires submission of RPP-IV for up scaling of research output.

To be filled by the PI of the project (yes or no)

1. Future line of research work/other identifiable problems
2. Details on the research data (registers and records) generated out of the project deposited to PME Cell for future use
3. Signature of PI, CC-PI(s), all Co-PIs
4. Signature of Head of Division
5. Observations of PME Cell based on Evaluation of Research Project after Completion
6. Signature (with comments if any along with rating of the project in the scale of 1 to 10 on the overall quality of the work) of JD (R)/ Director